

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

**FINANCIAL ACCOUNTS**

**YEAR ENDED 31<sup>ST</sup> MARCH 2005**

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# PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

## COMPANY OFFICERS AND INFORMATION

**31<sup>st</sup> MARCH 2005**

Chair	Diane Horley
Directors	Islwyn Bevan Beryl Thomas-Cleaver Jane Slade Nigel Owen John Nicholas Sue Perkins Tracey Price David Fletcher John Farrow (elected 01/12/04) Geoff Ferguson (elected 01/12/04) Alan Jowett (resigned 01/12/04) Colin Luker (resigned 01/12/04) Barbara Thomas (resigned 01/12/04) David Underhill (resigned 01/12/04)
Secretary	Anne Moazzen
Registered office	36/40 High Street Haverfordwest Pembrokeshire SA61 2DA
Bankers	UnityTrust Bank plc Nine Brindleyplace 4 Oozells Square Birmingham B1 2HB
Auditors	Bevan & Buckland Chartered Accountants & Registered Auditors 45 High Street Haverfordwest Pembrokeshire SA61 2BP
Solicitors	Hains & Lewis 2 Victoria Place Haverfordwest SA61 2LP
Company's registered number	3343059
Registered charity number	1063289

# **PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

## **DIRECTORS' ANNUAL REPORT**

**For the year ended 31st March 2005**

### **Introduction**

The results for the year are presented in the form of a Statement of Financial Activities, which incorporates the traditional income and expenditure account, in order to comply with the revised Statement of Recommended Practice for charities, as issued by the Charity Commission in October 2000 and as identified in the **Charities Act 1993**.

### **Principal aims and activities**

The Association has been established as the independent organisation in Pembrokeshire that promotes any charitable purpose for the benefit of the community, and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness. Its membership is made up of voluntary and community groups operating in Pembrokeshire. In its work the Association promotes and organises cooperation in the achievement of these aims, and to that end brings together representatives of voluntary organisations and statutory authorities within Pembrokeshire.

### **Financial review**

The incoming resources for the year rose by £216,884, an increase of 20.96% on the previous year. This increase results mainly from Objective One European ERDF and ESF funding for projects that provide services for the voluntary sector through PAVS, or for projects with which PAVS is linked.

Total resources expended during the year rose by £326,597, an increase of 33.9% on the previous year's activities. The increase reflects grants (Keyfund and Small Grants Scheme) distributed to groups during the year and additional activities undertaken by the Association, including Objective One projects, funded by ERDF and ESF, project funding from the National Assembly for Wales, and other specific projects managed by the Association, which are identified and agreed between the funders and project partners.

The Association has a surplus (net incoming resources) on unrestricted funds of £20,367 for the year. The Trustees have designated an amount of £9,749 to cover the cost of purchasing a new digital photocopying machine. It is anticipated that this equipment will be purchased during the first 6 months of the coming financial year, once tenders have been acquired. Reserves increased to 61% of the required level of £115,000.

### **Reserves Policy**

A Reserves Policy for the Association has been formally agreed, in line with recommended practice of the Charity Commission. The policy requires continued building of reserves, realised through prudent management of available resources. Trustees are pro-actively working to build reserves to the required level, and the position will be monitored on a regular basis to enable the Association to cover any deficit in restricted funds for existing projects for which future funding may not be secured.

## **Risks Management Policy**

The findings from an independent audit of financial controls and management commissioned by Trustees have been addressed, and further financial risk assessment remains an outstanding issue, which will be addressed as part of the business planning process in the coming financial year.

## **Progress during the year**

The Association has enjoyed a further year of expansion, utilising resources available through the Local Voluntary Services (LVS) Scheme which are used to match funds available through a range of other funding streams. The minimum standards of the LVS Scheme remain the standards against which the Association's activity is monitored, together with the requirements of individual funders. All claims and monitoring reports were submitted in line with those requirements.

Membership numbers have increased to 210 organisations, and the Association employs a staff team comprising 20 full-time and 13 part time workers.

During the year there has been a focus on strengthening the infrastructure of the Association through

- a strong investment in the AIMS database (enabling detailed recording of work undertaken with groups will be used to develop of a more accurate profile of voluntary action in Pembrokeshire)
- a focus on PQASSO (Practical Quality Assurance System for Small Organisations) to ensure that quality assurance is central to the Association's work and development
- reviewing information and ensuring continuous improvement to the Association's web-site; to the range of newsletters produced, and the establishment of electronic information through a series of information sheets, and the creation of on-line community hubs for particular interest groups
- a schedule for reviewing policies and procedures, together with implementation of personnel software to improve management of staffing issues

The mainstream activities of the Association include

**Development and Funding Advice**, funded through the EU Objective 1, Priority 3 and Priority 4 CVC Consortia; the Rural Community Action Initiative and the Community Fund – in this year 243 groups received a service, of which 111 secured a total of £1,812,623. Components of this service are -

- New approaches were developed to respond to increasing demands on this service. The '123 Help Desk' has been developed - offering a stepped approach to offering support, which targets resources more effectively and covers the spectrum of development work to support groups to operate legally and effectively
- The Sustainable Funding project – supporting groups to acquire/sustain levels of funding – offering funding searches, access to detailed funders' information, holding quarterly funding and development outreach sessions
- Planning for a programme of 6 workshops for which a fundraising strategy toolkit has been designed
- In addition, PAVS administered or supported the administration of 4 grants schemes, distributing £462,548 to 156 groups, and 38 individual carers through a holiday grant scheme

**Learning in the Voluntary Sector** – advantage was taken in an initial phase to prepare the project launch and to programme work for the two year period, and led into

- 6 Build-on-your-Skills workshops working with groups to identify learning needs and producing an organisational Learning Plan, including identifying and prioritising training needs, together with a skills audit and a training programme for implementation
- provision of 24 courses (4 accredited), involving 390 participants (91% of course evaluations scoring “satisfactory” or above)
- collation of information on training needs, gathered from broad distribution of training questionnaires, information from PAVS’ officers working with groups; feedback forms completed at a range of conferences. PAVS’ and open events; feedback from TAG and other partnerships; and a specialist advisory group drawn together to develop a new Trustee Recruitment and Training initiative
- longer-term planning for developing a range of toolkits for learning, and establishing a team of learning champions
- a contribution of 71.5 hrs of volunteers’ time with a notional value of £775 has been made to the project

**ICT - 123 Communicate** – developments in ICT are being achieved by building on the success of an earlier project, and this Phase 2 Objective 1 funded project (match funded by Wales Assembly Government through Pathways to Prosperity) aims to provide a range of tailored support for 120 voluntary groups to make greater use of ICT. The project is also undertaking research to identify new technologies that will support future voluntary action in the county, and has begun to develop a range of on-line community hubs for particular interest groups. Volunteering is a key element of the project, and to date a contribution of 251.5 hrs volunteers’ time to the notional value of £2,728 has been made.

**Representation and Joint Working** – this continues to be a key element of the Association’s work. Some of the outcomes of this work demonstrate that

- PAVS’ supports 66 partnerships and sub-groups, through 15 voluntary sector networks
- 420 organisations are involved in a range of forums and networks
- 184 individual voluntary sector representatives sit on various partnership groups
- 148 health and social care groups are involved in the Health. Social Care and Wellbeing network
- 480 carers engage in Carers’ Forum events

The engagement of the sector with PAVS in this work has enabled involvement in work covering

- the development of strategies and Needs Assessment for Health, Social Care and Wellbeing; Disability; Carers; Older Persons; Adult Protection, and Palliative Care
- respite care review and development
- direct payments
- fairer charging for domiciliary care services
- negotiating improvements to local grants schemes through health and social care agencies and to proportionate monitoring of those schemes
- Young People and Children’s partnerships
- Public and patient involvement; unified assessment, and emergency pressures
- Development of an Advocacy Network
- The establishment of PACTO (Pembrokeshire Association of Community Transport Organisations), for which a 3 year Development Officer post has been funded

Joint working with the Local Authority has linked with the many initiatives mentioned above, together with strengthening work of the Voluntary Sector Liaison Group; Community Planning, the Community Consortia for Education and Training; the Pembrokeshire Strategic Partnership Board for Health, Social Care and Wellbeing, and an ongoing role in supporting 2 hosted projects within PAVS with a view to building their capacity to become autonomous organisations (these are Gennex and the Pembrokeshire Coalition for the Disabled).

**Volunteering** – The range of work being undertaken by Volunteering Pembrokeshire has resulted in

- 1117 volunteering enquiries
- registration of 270 volunteers with Volunteering Pembrokeshire
- membership of 185 organisations with Volunteering Pembrokeshire seeking to recruit volunteers
- a register of over 500 volunteering opportunities (86 of which were new in the year)

In addition to the above, we have taken forward pieces of work that will support the development of voluntary action in Pembrokeshire – enable a more enterprising approach to a mixed economy of funding within the sector, and raise the profile of voluntary activity through the collation of information that will demonstrate the reach, capacity and practice of organisations. This work has included –

- two research projects looking at
  - the barriers to e-learning in the voluntary sector which is an all-Wales project, and
  - an Interreg (European-funded) project, partnered with Wexford Area Partnership, researching the views of 100 individuals in Pembrokeshire regarding mainstream opportunities for people with Disabilities
- plans to develop initiatives for Volunteering into Employment, and a network for Service Providers
- an application for funding to work partner Pembrokeshire Business Initiative and PLANED in offering support to organisations to become social enterprises
- an application for funding to develop the site of the Centre for Voluntary Action

## **Financial Report for the Year**

A summary of Statement of Financial Activities for the year is given on page 9 of the accounts.

### **Directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing those financial statements, the directors are required to:-

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **The Directors**

The Trustees constitute directors of the charity for the purposes of the Companies Act 1985 and trustees of the charity for the purposes of the Charities Act 1993.

Trustees are elected at the Annual General Meeting of the Association. The number of Trustees for the Association may not be less than five nor more than fifteen. They are elected from the Membership of the Association – each Member Organisation having a named representative, allowing one vote per full member organisation. One third of Trustees will retire from office at each Annual General Meeting. Retirement will be by rotation according to length of office. Where Trustees were elected at the same time, retirement may be determined amongst them, or by lot. If vacancies created by retiring Trustees cannot be filled, those Trustees may, if willing, be deemed to have been re-appointed, unless the meeting resolves not to fill the vacancy, or unless a resolution for the reappointment of the Trustee is put to the meeting and lost. Trustees may serve for a maximum period of nine years, followed by one year's retirement, after which time a trustee may stand again for re-election.

**Trustees elected at the AGM held on 1<sup>st</sup> December 2004:**

Islwyn Bevan	
John Farrow	
Geoff Ferguson	
David Fletcher	
Di Horley	Chair of Trustees and Forward Planning
John Nicholas	
Nigel Owen	Chair of Finance
Sue Perkins	
Tracey Price	
Jane Slade	
Beryl Thomas-Cleaver	Chair of Personnel

No Committee member received any remuneration for services as members of the Committee but a total amount of £524 (2004- £748) has been reimbursed to 4 members of the Committee in the year. These payments were for travel costs incurred attending meetings.

**Company status**

The company is a registered charity, number 1063289 and is a company limited by guarantee with no share capital.

**Auditors**

The auditors, Bevan & Buckland, will be proposed for re-appointment in accordance with section 385, Companies Act 1985.

The directors' report is prepared in accordance with special provision of Part VII of the Companies Act 1985 relating to small companies [s246 (8) (b)].

Approved by the board of directors: 2nd November 2005 (Date)

Signed on behalf of the board .....

Name in full **Anne Josephine Ruth Moazzen**

Status in Organisation **Company Secretary**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES  
31<sup>st</sup> MARCH 2005**

We have audited the financial statements on pages 9-22, which have been prepared under the historical cost convention and the accounting policies set out on pages 11 and 12.

**Respective responsibilities of committee and auditors**

As described on page 6, the directors, who also act as trustees for the charitable activities of the Pembrokeshire Association of Voluntary Services, are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on the financial statements and to report our opinion to you.

This report is made solely to the directors, who also act as the charity's trustees, as a body, in accordance with Sections 43 and 44 of the Charities Act 1993 and in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion the financial statements give a true and fair view of the charitable company's state of affairs as at 31<sup>st</sup> March 2005 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Bevan & Buckland  
Chartered Accountants & Registered Auditors  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

**Date:**.....

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2005**

	Notes	Unrestricted £	Restricted £	2005 £	2004 £
<b>Incoming resources:</b>					
Charitable activities gross income		152,461	1,063,775	1,216,236	1,032,243
Less: deferred income		-	(93,342)	(93,342)	(119,554)
Donations		576	600	1,176	13,627
Members voluntary subscription		295	-	295	585
Other incoming resources		<u>47,534</u>	<u>79,544</u>	<u>127,078</u>	<u>107,658</u>
<b>Total incoming resources</b>	2	<u>200,866</u>	<u>1,050,577</u>	<u>1,251,443</u>	<u>1,034,559</u>
<b>Resources expended:</b>					
<b>Charitable expenditure</b>					
Local Voluntary Scheme		109,977	69,846	179,823	177,606
Consortium P4 & P3 projects		15,413	79,559	94,972	65,985
Technical Assistance Project		7,173	25,446	32,619	17,733
Building Strong Bridges		-	30,007	30,007	28,569
Joint Planning Facilitation		-	27,367	27,367	27,950
Carers Focus Dev Project		-	29,768	29,768	29,513
Youth Planning Facilitation		-	12,944	12,944	15,012
Gennex Project		-	57,791	57,791	-
Volunteer Bureau Project		-	51,206	51,206	76,134
Rural Community Action Project		-	15,597	15,597	685
Community Transport Project		-	-	-	2,963
Local Regeneration Fund-Small Grants		-	49,192	49,192	-
Local Regeneration Fund		-	-	-	93,586
Community Fund Project		-	14,326	14,326	9,339
Voluntary Sector IT Project		-	-	-	37,670
1-2-3 ICT Project		-	73,061	73,061	21,256
Pembrokeshire Keyfund Project		-	194,612	194,612	49,386
Interreg III		-	2,753	2,753	-
Consortium Youth Project		-	138,124	138,124	157,806
Voluntary Sector Training Project		-	71,481	71,481	-
Pembrokeshire Coalition Project		-	31,200	31,200	28,461
Projects Support Costs		20,305	101,609	121,914	87,664
Management and Administration	4	<u>21,424</u>	<u>39,842</u>	<u>61,266</u>	<u>36,108</u>
<b>Total resources expended</b>	3	<u>174,292</u>	<u>1,115,731</u>	<u>1,290,023</u>	<u>963,426</u>
<b>Net incoming resources</b>	5	26,574	(65,154)	(38,580)	71,133
<b>Funds at 1 April 2004</b>		71,463	185,971	257,434	186,301
<b>Net transfer of funds</b>		<u>(6,207)</u>	<u>6,207</u>	-	-
<b>Funds at 31 March 2005</b>	11	<u>91,830</u>	<u>127,024</u>	<u>218,854</u>	<u>257,434</u>

All the company's operations are classed as continuing and there are no recognised gains or losses other than those included above.

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

**BALANCE SHEET**

**AS AT 31<sup>ST</sup> MARCH 2005**

		2005		2004	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8	24,638			34,738
<b>Current assets</b>					
Stocks		2,661		1,077	
Debtors and prepayments	9	131,610		75,185	
Cash at bank and in hand		<u>194,119</u>		<u>305,902</u>	
		328,390		382,164	
<b>Creditors: amounts falling due within one year</b>					
	10	<u>(134,174)</u>		<u>(159,468)</u>	
<b>Net current assets</b>		<u>194,216</u>			<u>222,696</u>
<b>Total assets less current liabilities</b>		<u>218,854</u>			<u>257,434</u>
<b>Represented by:</b>					
Restricted funds	11	127,024			185,971
Unrestricted funds:					
Designated funds	13	21,445			17,090
Reserves	14	<u>70,385</u>			<u>54,373</u>
<b>Total funds</b>		<u>218,854</u>			<u>257,434</u>

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board of directors on .....(date)

and signed on its behalf by

.....  
Diane Horley, Director

## PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

### NOTES TO THE ACCOUNTS

31<sup>st</sup> March 2005

#### 1 Accounting policies

These accounts have been prepared in accordance with applicable accounting standards and under the historical cost convention and in accordance with the Charities SORP 2000.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Computer equipment	25% straight line
Fixtures and fittings	15% straight line

The classification of fixed assets is determined by the value of the purchase. Any items of equipment with a value greater than £150 is capitalised.

#### Income

Income including grants is accounted for on an accruals basis except for bank interest which is accounted for when received. Project funds represent grants for specific projects identified and agreed between the funders and the partnership sponsors.

#### Expenditure

All expenses are accounted for on an accruals basis. Direct charitable expenditure includes attributable staff costs in respect of project support costs and management and supervision costs. This also includes apportionment of central overhead costs charged to various projects.

The Association has adopted the basis of apportionment on cost centre/department allocation. This is based on the total number of actual hours spent on the project and divided by the total number of hours worked across the Association. The ratio/percentage is then applied to provide a fair basis for indirect costs charged to each project.

#### Pension and other post retirement benefits

The expected costs of providing pensions and other post retirement benefits, as calculated periodically by professional qualified actuaries, is charged to the Statement of Financial Activities so as to spread the cost over the service lives of employees in the scheme operated in such a way that the pension cost is a substantially level percentage of current expected future pensionable payroll.

#### Leases

Rental costs under operating leases are charged to the statement of financial activities in equal annual amounts over the period of the leases.

#### Stocks

Stocks are stated at lower of cost and net realisable value.

#### Cash flow statement

The company is exempt, as a small company, from the requirement to prepare a cash statement under FRS1 Cash Flow Statements (revised 1996).

## **PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

### **NOTES TO THE ACCOUNTS 31<sup>st</sup> March 2005**

#### **Restricted funds**

Restricted funds are funds, which must be applied in accordance with the wishes of the donor or terms of the appeal. Restricted funds are accounted for in accordance with the particular terms agreed between funders and partnership sponsors.

#### **Unrestricted funds**

Unrestricted funds are core funding, donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

#### **Designated funds**

Designated funds are unrestricted funds set aside by the Trustees for a particular purpose.

#### **Reserves policy**

Reserves have increased by means of annual surpluses realised through prudent management of available resources. The current level of required reserves is estimated at £115,000, which includes for redundancy for eligible staff, salary in lieu of notice, dependant on length of service, and three months overheads and to cover the deficit on the restricted fund reserve for any project for which the future grant has not been secured.

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**31<sup>st</sup> March 2005**

<b>2. Incoming resources</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
<b>Grants</b>	<b>£</b>	<b>£</b>	<b>2005</b>	<b>2004</b>
WCVA – LVS Core Grant	111,910	-	111,910	111,910
– Millennium fund	-	4,057	4,057	4,023
– Consortium P3 & P4 Project	-	39,794	39,794	48,982
– VBXtra Project	-	-	-	67,052
– VEIS	-	31,328	31,328	-
– Volunteering in Wales Fund	-	16,945	16,945	16,532
– Building Strong Bridges	-	36,825	36,825	30,698
– E-Learning	-	9,050	9,050	-
WEFO – ERDF Voluntary Sector IT Proj	-	-	-	61,038
– ERDF Keyfund Project	-	110,245	110,245	29,954
– ERDF 1-2-3 ICT Project	-	46,303	46,303	28,161
– ERDF Interreg III	-	3,183	3,183	-
– ESF Learning in Vol Sector	-	45,407	45,407	-
– ESF Consortium Youth Projects	-	125,082	125,082	146,503
– ESF Pembs Coalition Project	-	20,999	20,999	21,363
Pathways to Prosperity	-	36,718	36,718	-
Community Fund	-	19,029	19,029	21,244
Pembrokeshire National Park	-	10,000	10,000	41,100
WAG – Local Regeneration Fund	-	90,201	90,201	111,526
– Small Grants Scheme	-	50,000	50,000	-
– Rural Community Action	-	15,446	15,446	6,250
PPMB – TA Funding	-	12,119	12,119	8,752
Esmee Fairbairn Foundation	-	19,739	19,739	14,188
Elwa	-	42,923	42,923	2,472
Other Projects Funds	30,575	19,222	49,797	39,886
PCC – Core Support	<u>20,000</u>	<u>-</u>	<u>20,000</u>	<u>20,000</u>
	<u>162,485</u>	<u>804,615</u>	<u>967,100</u>	<u>831,634</u>
<b>Local authority service agreements</b>				
PCC – Joint Planning Facilitation	-	31,612	31,612	30,841
PCC – Carers Development Project	-	26,030	26,030	25,214
– Premises in kind	-	-	-	5,000
– Holiday grant to Carers	-	4,417	4,417	-
– Youth Planning Facilitation	-	6,735	6,735	20,000
– Gennex/Cymorth	<u>-</u>	<u>87,000</u>	<u>87,000</u>	<u>-</u>
	<u>-</u>	<u>155,794</u>	<u>155,794</u>	<u>81,055</u>
<b>Donations</b>				
AON Risk Insurance	576	-	576	427
TEXACO	-	600	600	500
Lloyds TSB Foundation	-	-	-	11,885
Mr & Mrs Shrubbs & Walker	<u>-</u>	<u>-</u>	<u>-</u>	<u>815</u>
	<u>576</u>	<u>600</u>	<u>1,176</u>	<u>13,627</u>
<b>Members voluntary subscription</b>	<u>295</u>	<u>-</u>	<u>295</u>	<u>585</u>
<b>Other income</b>				
Management & admin support fees	20,429	75,376	95,805	82,674
Miscellaneous income	850	7,606	8,456	4,510
Office & Payroll and other services	5,960	-	5,960	4,029
Career Wales West	-	4,692	4,692	4,957
Career Wales West – in kind	-	-	-	1,344
Income generation, training, etc	-	1,894	1,894	2,268
Bank interest	<u>10,271</u>	<u>-</u>	<u>10,271</u>	<u>7,876</u>
	<u>37,510</u>	<u>89,568</u>	<u>127,078</u>	<u>107,658</u>
<b>Total charitable income</b>	<u>200,866</u>	<u>1,050,577</u>	<u>1,251,443</u>	<u>1,034,559</u>

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

**NOTES TO THE ACCOUNTS**

**31<sup>st</sup> March 2005**

**3 Total resources expended**

<b><u>Direct charitable expenditure</u></b>	<b><u>Unrestricted</u></b>	<b><u>Restricted</u></b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>2005</b>	<b>2004</b>
<b><u>Local Voluntary Scheme</u></b>				
Staff costs	68,120	16,539	84,659	36,377
Staff travel & subsistence	2,391	-	2,391	1,505
Recruitment & training costs	1,096	-	1,096	1,262
Premises costs	2,628	-	2,628	12,101
Telephone costs	697	-	697	1,437
Project supplies & overheads	18,406	-	18,406	8,052
Trainers' fees & training course expenses	-	43	43	1,289
Grants distributed to groups	-	73,410	73,410	13,060
Depreciation costs	-	18,632	18,632	20,201
Project support costs	10,520	18,857	29,377	87,665
Management & admin costs	<u>23,286</u>	-	<u>23,286</u>	<u>10,089</u>
	<u>127,144</u>	<u>127,481</u>	<u>254,625</u>	<u>193,038</u>
<b><u>Consortium P3/P4 Projects</u></b>				
Staff costs	19,670	65,650	85,320	51,417
Staff travel & subsistence	-	3,548	3,548	3,615
Recruitment & training costs	-	531	531	725
Premises costs	-	4,219	4,219	4,383
Telephone costs	-	1,892	1,892	2,192
Project supplies & overheads	-	3,718	3,718	3,653
Project support costs	-	9,868	9,868	24,023
Management & admin costs	-	<u>5,691</u>	<u>5,691</u>	<u>4,003</u>
	<u>19,670</u>	<u>95,117</u>	<u>114,787</u>	<u>94,011</u>
<b><u>Technical Assistance</u></b>				
Staff costs	7,173	15,426	22,599	14,428
Staff travel & subsistence	-	464	464	395
Recruitment & training costs	-	97	97	558
Premises costs	-	969	969	738
Telephone costs	-	369	369	386
Project supplies & overheads	-	948	948	1,228
Project support costs	12,023	-	12,023	2,379
Management & admin costs	-	<u>1,914</u>	<u>1,914</u>	<u>894</u>
	<u>19,196</u>	<u>20,187</u>	<u>39,383</u>	<u>21,006</u>
<b><u>Building Strong Bridges Project</u></b>				
Staff costs	-	23,375	23,375	18,923
Staff travel & subsistence	-	5	5	40
Recruitment & training costs	-	246	246	661
Premises costs	-	1,178	1,178	954
Telephone costs	-	425	425	480
Project supplies & overheads	-	1,778	1,778	2,261
Training course expenses	-	3,000	3,000	5,250
Project support costs	-	4,804	4,804	1,070
Management & admin costs	-	<u>2,014</u>	<u>2,014</u>	<u>1,225</u>
	-	<u>36,825</u>	<u>36,825</u>	<u>30,864</u>
<b>Sub-total</b>	<b><u>166,010</u></b>	<b><u>279,610</u></b>	<b><u>445,620</u></b>	<b><u>338,919</u></b>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

NOTES TO THE ACCOUNTS  
31<sup>st</sup> March 2005

<u>Direct charitable expenditure</u>	<u>Unrestricted</u> £	<u>Restricted</u> £	<u>Total</u> <u>2005</u>	<u>Total</u> <u>2004</u>
<b><u>Joint Planning Facilitation</u></b>				
Staff costs	-	22,660	22,660	22,267
Staff travel & subsistence	-	1,170	1,170	1,563
Recruitment & training costs	-	-	-	260
Premises costs	-	1,136	1,136	979
Telephone costs	-	432	432	613
Project supplies & overheads	-	1,968	1,968	2,267
Project support costs	-	3,653	3,653	1,390
Capital expenditure	-	-	-	-
Management & admin costs	-	1,986	1,986	1,501
	<u>-</u>	<u>33,005</u>	<u>33,005</u>	<u>30,840</u>
<b><u>Carers Focus Development Project</u></b>				
Staff costs	-	17,860	17,860	19,013
Staff travel & subsistence	-	1,563	1,563	1,449
Recruitment & training costs	-	83	83	70
Premises costs	-	904	904	877
Telephone costs	-	326	326	420
Project supplies & overheads	-	1,767	1,767	1,683
Trainers' fees & training course expenses	-	-	-	-
Holiday Break Grants awarded to Carers	-	7,265	7,265	6,000
Project support costs	-	2,954	2,954	1,468
Capital expenditure	-	-	-	-
Management & admin costs	-	1,575	1,575	1,179
	<u>-</u>	<u>34,297</u>	<u>34,297</u>	<u>32,159</u>
<b><u>Youth Planning Facilitation</u></b>				
Staff costs	-	10,899	10,899	11,667
Staff travel & subsistence	-	62	62	43
Recruitment & training costs	-	-	-	818
Premises costs	-	515	515	744
Telephone costs	-	194	194	380
Project supplies & overheads	-	1,274	1,274	1,359
Project support costs	-	4,468	4,468	2,083
Management & admin costs	-	959	959	779
Sub-total	<u>-</u>	<u>18,371</u>	<u>18,371</u>	<u>17,873</u>
<b><u>Gennex Project</u></b>				
Staff costs	-	31,845	31,845	-
Staff travel & subsistence	-	2,999	2,999	-
Recruitment & training costs	-	2,001	2,001	-
Premises costs	-	8,441	8,441	-
Telephone costs	-	1,889	1,889	-
Project supplies & overheads	-	6,802	6,802	-
Beneficiary costs	-	3,814	3,814	-
Project support costs	-	19,348	19,348	-
Management & admin costs	-	3,253	3,253	-
	<u>-</u>	<u>80,392</u>	<u>80,392</u>	<u>-</u>
Sub-total	<u>-</u>	<u>166,065</u>	<u>166,065</u>	<u>80,872</u>

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

**NOTES TO THE ACCOUNTS**

**31<sup>st</sup> March 2005**

<b><u>Direct charitable expenditure</u></b>	<b><u>Unrestricted</u></b>	<b><u>Restricted</u></b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>2005</b>	<b>2004</b>
<b><u>Volunteering Project</u></b>				
Staff costs	-	39,877	39,877	52,135
Staff travel & subsistence	-	1,792	1,792	2,664
Recruitment & training costs	-	679	679	274
Premises costs	-	2,358	2,358	9,378
Telephone costs	-	1,013	1,013	1,405
Project supplies & overheads	-	5,195	5,195	10,278
Beneficiary costs	-	293	293	-
Project support costs	-	8,549	8,549	4,061
Management & admin costs	-	3,555	3,555	7,749
	<u>-</u>	<u>63,311</u>	<u>63,311</u>	<u>87,944</u>
<b><u>Rural Community Action Project</u></b>				
Staff costs	-	12,643	12,643	-
Recruitment & training costs	-	214	214	29
Staff travel & subsistence	-	651	651	633
Premises costs	-	873	873	-
Telephone costs	-	326	326	-
Project supplies & overheads	-	889	889	24
Project support costs	-	5,484	5,484	1,228
Management & admin costs	-	1,146	1,146	-
	<u>-</u>	<u>22,226</u>	<u>22,226</u>	<u>1,914</u>
<b><u>NAW – Community Transport Project</u></b>				
Staff costs	-	-	-	2,617
Staff travel & subsistence	-	-	-	104
Recruitment & training costs	-	-	-	-
Project supplies & overheads	-	-	-	243
Project support costs	-	-	-	-
Management & admin costs	-	-	-	138
	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,102</u>
<b><u>NAW – Local Regeneration Project</u></b>				
Staff costs	-	-	-	8,317
Staff travel & subsistence	-	-	-	559
Recruitment & training costs	-	-	-	237
Small grants to groups	-	-	-	81,032
Premises costs	-	-	-	619
Telephone costs	-	-	-	307
Project supplies & overheads	-	-	-	2,515
Project support costs	-	-	-	3,040
Management & admin costs	-	-	-	594
	<u>-</u>	<u>-</u>	<u>-</u>	<u>97,220</u>
<b><u>Community Fund</u></b>				
Staff costs	-	11,880	11,880	7,842
Staff travel & subsistence	-	262	262	193
Recruitment & training costs	-	204	204	455
Premises costs	-	641	641	254
Telephone costs	-	221	221	129
Project supplies & overheads	-	1,118	1,118	466
Project support costs	-	3,683	3,683	422
Management & admin costs	-	1,020	1,020	493
	<u>-</u>	<u>19,029</u>	<u>19,029</u>	<u>10,254</u>
<b>Sub-total</b>	<u>-</u>	<u><b>104,566</b></u>	<u><b>104,566</b></u>	<u><b>200,434</b></u>

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

**NOTES TO THE ACCOUNTS**

**31<sup>st</sup> March 2005**

<u>Direct charitable expenditure</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total 2005</u>	<u>Total 2004</u>
<b><u>ERDF Voluntary Sector IT Project</u></b>				
Staff costs	-	-	-	26,030
Staff travel & subsistence	-	-	-	828
Recruitment & training costs	-	-	-	374
Premises costs	-	-	-	2,091
Telephone costs	-	-	-	832
Project supplies & overheads	-	-	-	7,515
Project support costs	-	-	-	21,445
Management & admin costs	-	-	-	2,538
	<u>-</u>	<u>-</u>	<u>-</u>	<u>61,653</u>
<b><u>ERDF 1-2-3 ICT Project</u></b>				
Staff costs	-	61,950	61,950	16,530
Staff travel & subsistence	-	968	968	408
Recruitment & training costs	-	1,045	1,045	574
Premises costs	-	3,568	3,568	739
Telephone costs	-	1,293	1,293	559
Project supplies & overheads	-	4,237	4,237	2,447
Project support costs	8,282	4,320	12,602	4,138
Management & admin costs	-	5,883	5,883	1,142
	<u>8,282</u>	<u>83,264</u>	<u>91,546</u>	<u>26,537</u>
<b><u>ERDF – Pembs Keyfund Project</u></b>				
Staff costs	-	8,972	8,972	8,573
Staff travel & subsistence	-	397	397	414
Recruitment & training costs	-	46	46	149
Premises costs	-	792	792	864
Telephone costs	-	284	284	425
Project supplies & overheads	-	1,861	1,861	1,222
Project support costs	-	4,827	4,827	3,937
Grants awarded to groups	-	182,260	182,260	37,739
Management & admin costs	-	1,494	1,494	1,141
	<u>-</u>	<u>200,933</u>	<u>200,933</u>	<u>54,464</u>
<b><u>ERDF - Interreg III</u></b>				
Staff costs	-	1,537	1,537	-
Staff travel & subsistence	-	534	534	-
Recruitment & training costs	-	430	430	-
Premises costs	-	-	-	-
Telephone costs	-	-	-	-
Project supplies & overheads	-	251	251	-
Project support costs	-	-	-	-
Management & admin costs	-	116	116	-
	<u>-</u>	<u>2,868</u>	<u>2,868</u>	<u>-</u>
Sub-total	<u>8,282</u>	<u>287,065</u>	<u>295,347</u>	<u>142,654</u>

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

**NOTES TO THE ACCOUNTS  
31<sup>st</sup> March 2005**

<b><u>Direct charitable expenditure</u></b>	<b><u>Unrestricted</u></b>	<b><u>Restricted</u></b>	<b><u>Total 2005</u></b>	<b><u>Total 2004</u></b>
<b><u>ESF – Consortium Youth Project</u></b>				
Staff costs	-	10,189	10,189	9,019
Staff travel & subsistence	-	136	136	431
Recruitment & training costs	-	75	75	27
Grants payable to projects	-	125,082	125,082	146,503
Premises costs	-	1,126	1,126	808
Telephone costs	-	438	438	400
Project supplies & overheads	-	1,078	1,078	617
Project support costs	-	10,279	10,279	6,042
Management & admin costs	-	1,542	1,542	1,148
	<u>-</u>	<u>149,945</u>	<u>149,945</u>	<u>164,995</u>
<b><u>ESF – Learning in the Voluntary Sector</u></b>				
Staff costs	-	52,429	52,429	-
Staff travel & subsistence	-	2,532	2,532	-
Recruitment & training costs	-	595	595	-
Premises costs	-	3,042	3,042	-
Telephone costs	-	1,095	1,095	-
Project supplies & overheads	-	8,332	8,332	-
Trainers fee & training course expenses	-	3,455	3,455	-
Project support costs	-	10,700	10,700	-
Management & admin costs	-	5,248	5,248	-
	<u>-</u>	<u>87,428</u>	<u>87,428</u>	<u>-</u>
<b><u>ESF – Pembs Coalition</u></b>				
Staff costs	-	20,886	20,886	20,960
Staff travel & subsistence	-	654	654	849
Recruitment & training costs	-	505	505	555
Premises costs	-	1,335	1,335	1,153
Telephone costs	-	475	475	581
Project supplies & overheads	-	7,345	7,345	4,364
Project support costs	-	7,405	7,405	5,595
Management & admin costs	-	2,447	2,447	1,495
	<u>-</u>	<u>41,052</u>	<u>41,052</u>	<u>35,552</u>
<b>Sub-total</b>	<u>-</u>	<u>278,425</u>	<u>278,425</u>	<u>200,547</u>
<b>Total direct charitable expenditure</b>	<u>174,292</u>	<u>1,115,731</u>	<u>1,290,023</u>	<u>963,426</u>

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**

**NOTES TO THE ACCOUNTS**

**31<sup>st</sup> March 2005**

**4 Management and administration**

	Unrestricted £	Restricted £	Total 2005	Total 2004
Staff costs	10,392	31,271	41,663	26,572
Audit fees	1,273	2,644	3,917	3,453
Consultancy & legal fees	7,104	-	7,104	-
Insurance	723	1,365	2,088	1,545
Members expenses	1,259	117	1,376	1,188
Premises	340	2,320	2,660	1,597
Project supplies & overheads	<u>333</u>	<u>2,125</u>	<u>2,458</u>	<u>1,753</u>
	<u>21,424</u>	<u>39,842</u>	<u>61,266</u>	<u>36,108</u>

**5 Net incoming resources**

Net incoming resources are stated after charging:

	2005 £	2004 £
Depreciation	18,632	20,201
Auditor's remuneration	<u>3,917</u>	<u>3,453</u>
	<u>22,549</u>	<u>23,654</u>

**6 Taxation**

The company is exempt from corporation tax under section 505 of the Income and Corporation Taxes Act 1988.

**7 Total staff costs comprised:**

	2005 £	2004 £
Wages & salaries	523,308	388,252
Social security costs	37,947	29,560
Pension costs	<u>33,925</u>	<u>24,498</u>
	<u>595,180</u>	<u>442,310</u>

No employee earned £40,000 pa or more.

Average number of employees, analysed by function:

	2005	2004
Local Voluntary Scheme	10.0	11.5
Local Authority – Service Level Agreement	5.5	3.0
European Regional Development Fund projects	6.0	3.5
European Social Fund projects	6.5	2.0
Volunteer Bureau Project	2.0	2.0
National Assembly for Wales projects	<u>1.5</u>	<u>2.0</u>
Total	<u>31.5</u>	<u>24.0</u>

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**31<sup>st</sup> March 2005**

**8 Tangible fixed assets**

<b>Cost</b>	<b>Computer Equipment £</b>	<b>Fixtures &amp; Fittings £</b>	<b>Total £</b>
At 1 <sup>st</sup> April 2004	90,122	28,919	119,041
Additions	<u>5,898</u>	<u>2,634</u>	<u>8,532</u>
At 31 <sup>st</sup> March 2005	<u>96,020</u>	<u>31,553</u>	<u>127,573</u>
 <b>Depreciation</b>			
At 1 <sup>st</sup> April 2004	61,468	22,835	84,303
Charge for the year	<u>16,460</u>	<u>2,172</u>	<u>18,632</u>
At 31 <sup>st</sup> March 2005	<u>77,928</u>	<u>25,007</u>	<u>102,935</u>
 <b>Net book amount</b>			
At 31 <sup>st</sup> March 2005	<u>18,092</u>	<u>6,546</u>	<u>24,638</u>
At 1 <sup>st</sup> April 2004	<u>28,654</u>	<u>6,084</u>	<u>34,738</u>

All the above assets are used for direct charitable purposes.

**9 Debtors**

<b>Amounts falling due within one year</b>	<b>2005 £</b>	<b>2004 £</b>
Grants receivable	126,821	73,709
Prepayments	<u>4,789</u>	<u>1,476</u>
	<u>131,610</u>	<u>75,185</u>

**10 Creditors: amounts falling due within one year**

	<b>2005 £</b>	<b>2004 £</b>
Suppliers	18,805	26,657
Tax and social security	12,628	9,125
Accruals	4,569	763
Deferred income	93,342	119,554
Pension fund	<u>4,830</u>	<u>3,369</u>
	<u>134,174</u>	<u>159,468</u>

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**31<sup>st</sup> March 2005**

<b>11 Restricted funds</b>	<b>Beginning of the year</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Inter-fund Transfers</b>	<b>End of the Year</b>
	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>
Pembs County Council	10,720	170,554	(166,066)	-	15,208
Volunteer Bureau Project	33,547	57,146	(63,310)	(225)	27,158
LVS & Objective One projects	50,917	723,137	(743,851)	(2,100)	28,103
National Assembly funded projects	14,537	69,459	(75,368)	-	8,628
Other project funds	1,763	1,252	(903)	-	2,112
Pembs National Park	28,040	10,000	(27,040)	-	11,000
Lloyds TSB Foundation	1,532	-	(1,532)	-	-
Community Fund Project	10,177	19,029	(19,029)	-	10,177
Fixed Assets	<u>34,738</u>	<u>-</u>	<u>(18,632)</u>	<u>8,532</u>	<u>24,638</u>
Sub-total	<u>185,971</u>	<u>1,050,577</u>	<u>(1,115,731)</u>	<u>6,207</u>	<u>127,024</u>

The balances will be carried forward and used as follows:

- a) The amount of £102,386 will be used to fund the next financial year's activities.
- b) The balance of £ 24,638 will fund future depreciation charges.

**12 Analysis of net assets between funds**

	<b>Fixed Assets</b>	<b>Cash &amp; Bank Deposits</b>	<b>Other current Assets</b>	<b>Current Liabilities</b>	<b>Fund Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Restricted funds</b>					
<b>Income funds:</b>					
Local Authority & SLA	-	3,528	11,680	-	15,208
Volunteer Bureau Project	-	26,340	818	-	27,158
LVS & Objective One projects	-	41,756	120,521	(134,174)	28,103
National Assembly funded projects	-	8,628	-	-	8,628
Other project funds	-	860	1,252	-	2,112
Pembs National Park	-	11,000	-	-	11,000
Lloyds TSB Foundation	-	-	-	-	-
Community Fund Project	-	10,177	-	-	10,177
Computer & Fixtures & fittings	<u>24,638</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24,638</u>
	<u>24,638</u>	<u>102,289</u>	<u>134,271</u>	<u>(134,174)</u>	<u>127,024</u>
<b>Unrestricted funds:</b>					
Designated funds	-	21,445	-	-	21,445
General reserves	<u>-</u>	<u>70,385</u>	<u>-</u>	<u>-</u>	<u>70,385</u>
<b>Total</b>	<u>24,638</u>	<u>194,119</u>	<u>134,271</u>	<u>(134,174)</u>	<u>218,854</u>

**13 Designated funds**

The income funds of the charity include the following designated funds, which have been set aside out of the unrestricted funds by the trustees for specific purposes.

	<b>Balance 1 April 2004</b>	<b>New Designations</b>	<b>Utilised/ Released</b>	<b>Balance 31 March 2005</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	6,049	-	1,394	4,655
Premises-removals/refurbishment	8,541	-	1,500	7,041
Computer equipment	<u>2,500</u>	<u>9,749</u>	<u>2,500</u>	<u>9,749</u>
	<u>17,090</u>	<u>9,749</u>	<u>5,394</u>	<u>21,445</u>

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**31<sup>st</sup> March 2005**

<b>14 Reserves</b>	<b>£</b>
As at 1 April 2004	54,373
Net movement of funds	<u>16,012</u>
As at 31 <sup>st</sup> March 2005	<u>70,385</u>

Reserves have increased by means of annual surpluses realised through prudent management of available resources. The current level of required reserves is estimated at £115,000, which allows for redundancy for eligible staff, salary in lieu of notice, dependant on length of service, and three months overheads and to cover the deficit on the restricted fund reserve for any project for which the future grant has not been secured. The Trustees believe that this would be sufficient to cover major liabilities in the event of a loss of major funding. A review of the required level of reserves will be undertaken in the next financial year.

**15 Pension Scheme**

The Association contributes to the Dyfed Pension Fund at the rates set by the Scheme Actuary and advised to the Scheme Administrator. The scheme is a multi-employer pension scheme. In accordance with FRS17 the scheme is accounted for as a defined benefit scheme.

The total costs of retirement benefits for the Association were £33,925 (2004 - £24,498).

A full actuarial valuation was carried out at 31 March 2004 by a qualified independent actuary. The major assumptions used by the actuary were:

	<b><u>As at 31 March 2005</u></b>
Rate of increase in salaries	4.65%
Rate of increase in pension	2.9%
Discount rate	5.4%
Inflation assumption	2.9%

The assets in the scheme and the expected rate of return were:

	<b>Long term rate of return expected at 31 March 2005</b>	<b>Percentage of assets between Categories</b>
Equities	7.5%	65.8%
Government Bonds	4.7%	24.1%
Other Bonds	5.4%	8.8%
Property	6.5%	0.0%
Cash/Liquidity	4.75%	1.3%

	<b><u>As at 31 March 2005</u></b>
Total market value of assets	£ 456,000
Present value of scheme liabilities	<u>£ 598,000</u>
Surplus/(deficiency) in the scheme	<u>(£ 142,000)</u>

**16 Members' guarantee**

The company is limited by guarantee and in the event of the winding up of the company the liability of each member will not exceed £10.

**17 Incorporation**

The company is incorporated under the Companies Act 1985 and registered in England and Wales. It is also a charity registered with the Charity Commissioners.

## **A Glossary of PAVS' Projects**

### **Local Voluntary Services Scheme**

This Scheme – administered by WCVA (Wales Council for Voluntary Action) on behalf of the Assembly - offers County Voluntary Councils core funding, against a set of minimum standards which are monitored on a six-monthly basis

### **Consortium P4 Project**

A further objective 1 funded Consortium of County Voluntary Councils has provided resources to run a development service for voluntary and community sector organisations in Pembrokeshire

### **Consortium P3 Project**

Objective 1 funding for a Consortium of County Voluntary Councils has been used to build the capacity of voluntary sector organisations in the Priority 3 wards in Pembrokeshire (Monkton; Llanion in Pembroke Dock; Pembroke Dock Central; Maenclochog and St Dogmaels)

### **Technical Assistance**

Objective 1 funding to enable PAVS to offer support to voluntary and community groups to participate in the Objective 1 programme

### **Building Strong Bridges Initiative**

A Wales-wide Wales Assembly Government project through which CVC's have appointed a Health Planning Facilitator to encourage voluntary sector engagement in planning, and to offer support to the Voluntary and Carer Members of the Local Health Board

### **Joint Planning Facilitator**

A post established with a grant from Pembrokeshire County Council's Social Care and Housing Directorate and the Local Health Board, to ensure that voluntary sector organisations, service users and carers influence the development of services for health and social care

### **Carers Development Project**

A post to develop respite care and voluntary sector initiatives for carers was created in Pembrokeshire, as an innovative use of administration funding included within the Carers Special Grant (awarded to each Local Authority area by the Wales Assembly Government)

### **Youth Planning Facilitator**

Funded from Cymorth and a special grant available through the Young People's Partnership, this project seeks to engage voluntary sector groups working with children and young people in the planning process

### **Gennex 25/7**

The Youth Assembly for Pembrokeshire, comprising a range of Youth Forums, that involve young people to participate in decision making in the county. Gennex is funded through Cymorth, a Wales Assembly Government project which supports children and young people

**Volunteering Pembrokeshire**

A volunteering recruitment and support project that is funded through the Volunteering in Wales Funds and the Volunteer Enhancement Investment Scheme, together with funding from Millennium Volunteers (all provided from Wales Assembly Government)

**Rural Community Action**

This is a Wales Assembly Government initiative, administered by the Welsh Development Agency, which funds development work in rural areas that are outside funding regimes that target deprived urban areas. PAVS partners PLANED and the Princes Trust in delivering services for this project

**Sustainable Pembrokeshire Small Grants Scheme**

A small grants scheme that comprised funding from the Pembrokeshire Coast National Park and Local Regeneration Fund (WAG funding)

**Community Fund**

A grant from the Community Fund has supported funding advice work offered by PAVS to voluntary sector organisations

**123-Communicate**

An Objective 1 funded project aimed at building voluntary sector usage of new technologies. The project, matched with funding from Pathways to Prosperity (a Wales Assembly Government funding stream) will develop on-line communities, support the development of web-sites, and research new technologies for future use

**Keyfund**

Pre-matched with Wales Assembly Government's LRF (Local Regeneration Fund) resources, this Objective 1 project offers grants from £3,000 to £10,000 to voluntary and community groups in Priority 3 wards

**Interreg Disability Research Project**

This research project is funded through a European Grant (Interreg III), and has linked with a similar project in Wexford, looking at barriers facing people with disabilities

**Consortium Youth Project**

PAVS is the lead body for a second phase consortium of youth projects in Pembrokeshire, funded through the Objective 1 programme, including The Tanyard in Pembroke, The Hive in Haverfordwest, Project Milford, and Point in Fishguard

**Training in the Voluntary Sector**

Objective 1 funding matched with funding provided by ELWa to enable PAVS to provide a training programme to the voluntary and community sector in Pembrokeshire

**Coalition Project**

This project was funded by the Esmee Fairbairn Foundation, matched with Objective 1 funding, to develop a coalition of groups and individuals with an interest in Disability issues