

Registered Company Number 3343059

Registered Charity Number 1063289

COMPANY LIMITED BY GUARANTEE

**PEMBROKESHIRE
ASSOCIATION OF VOLUNTARY SERVICES**

FINANCIAL ACCOUNTS FOR THE

YEAR END 31ST MARCH 2006

BEVAN & BUCKLAND

CHARTERED ACCOUNTANTS
AND REGISTERED AUDTORS

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
FINANCIAL ACCOUNTS
YEAR ENDED 31ST MARCH 2006

CONTENTS

	Page
Company information	1
Directors' annual report	2-9
Independent Auditors' report	10-11
Statement of financial activities	12-13
Balance sheet	14
Notes to the accounts	15-27
Glossary of PAVS' projects	28-29

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

COMPANY OFFICERS AND INFORMATION 31st MARCH 2006

Chair	Diane Horley (elected 1997)
Directors	Beryl Thomas-Cleaver (elected 1997) David Fletcher (resigned 21 June 2006) Islwyn Bevan (elected 01 December 2004) Nigel Owen (elected 17 January 2001) Tracey Price (elected 12 November 2003) Alan Jowett (co-opted 19 July 2006) John Farrow (deceased November 2005) Chris Blakemore (elected 30 November 2005) Chris Corcoran (elected 30 November 2005) Colin Robbins (elected 30 November 2005) Jane Slade (resigned 30 November 2005) John Nicholas (deceased May 2006) Lorna John (elected 30 November 2005) Luke Conlon (elected 30 November 2005) Sue Perkins (re-elected 30 November 2005) Geoff Ferguson (resigned 03 March 2006)
Secretary	Anne Moazzen
Registered office	36/40 High Street Haverfordwest Pembrokeshire SA61 2DA
Bankers	UnityTrust Bank plc Nine Brindleyplace 4 Oozells Square Birmingham B1 2HB
Auditors	Bevan & Buckland Chartered Accountants & Registered Auditors 45 High Street Haverfordwest Pembrokeshire SA61 2BP
Solicitors	Hains & Lewis 2 Victoria Place Haverfordwest SA61 2LP
Company's registered number	3343059
Registered charity number	1063289

**PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
DIRECTORS' ANNUAL REPORT**

For the year ended 31st March 2006

Introduction:

The results for the year are presented in the form of a Statement of Financial Activities, which incorporates the traditional income and expenditure account, in order to comply with the revised Statement of Recommended Practice for charities: Accounting and Reporting by Charities as issued by the Charity Commission in March 2005.

Principal aims and activities:

The Association has been established as the independent organisation in Pembrokeshire that promotes any charitable purpose for the benefit of the community, and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness. Its membership is made up of voluntary and community groups operating in Pembrokeshire. In its work the Association promotes and organises cooperation in the achievement of these aims, and to that end brings together representatives of voluntary organisations and statutory authorities within Pembrokeshire.

Structure, Governance and Management:

Governing Document:

The organisation is a registered charity, registered on 5th July 1997, and also a company limited by guarantee, incorporated on 1st April 1997. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of the Board of Trustees:

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association, the Trustees are elected to serve for a period of three years, after which they must be re-elected at the next Annual General Meeting. Trustees also have the power to co-opt further members to the Board of Trustees, such members would then require election at the next Annual General Meeting.

Diane Horley, Beryl Thomas-Cleaver, Tracey Price and Nigel Owen retire by rotation. Tracey Price and Nigel Owen, being eligible, offer themselves for re-election, and Diane Horley and Beryl Thomas-Cleaver stand down as Trustees, in line with requirements of the governing document, which currently requires at least one year's break following nine years' continuous service.

All members of the Association are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees, and requesting nominations for the AGM. When considering co-option of Trustees, the Board has regard to the requirement for any specialist skills needed.

Trustee induction and training:

New Trustees undergo an induction session, to brief them on their legal obligations under charity and company law; the content of the Memorandum and Articles of Association; the Board and decision making processes; the business plan and recent financial performance of the charity. During the induction session new Trustees meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

Risk management:

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks. Health and Safety issues had previously been identified as a risk, and a designated Health and Safety Officer has now received accredited training and systems are in place to minimise this specific risk. Other significant risks surround sustained funding, and detailed planning for funding applications is undertaken as part of the Management Team's responsibilities.

Risk analysis is an integral part of the business planning process and quality assurance reviews – both of which are subject to annual review sessions which involve staff and Trustees.

Organisation:

The Board of Trustees, which can have up to 15 members, governs the Association. The Board meets quarterly and there are sub-committees covering forward planning and premises; finance and audit, and personnel, which also meet quarterly or more regularly, as required. A Chief Officer (known as Director) is appointed by the Trustees to manage the day to day operations of the charity. To facilitate effective operations, the Director has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and contractual agreements with funders.

Related parties:

The Association has a close relationship with its Members (from whom Trustees are drawn). This relationship is not exclusive, and non-member organisations of the voluntary sector are offered the full range of PAVS' services. In addition, there is a developing relationship with Pembrokeshire County Council and other statutory agencies in order to further the interests of the voluntary sector, and to ensure that opportunities for joint working and collaborative ventures are maximised. The Wales Assembly Government; Wales Council for Voluntary Action, and the Association of County Voluntary Councils are significant partners in PAVS' work, with increasing emphasis on a regional and partnership approach to the provision of support services to the sector.

Financial review:

There is no material increase in the incoming resources for the year.

Total resources expended during the year decreased by £107,421, a decrease of 8.32% on the previous year's activities. The decrease is attributable to successful completion of three European funded projects:

- 'Developing Equal Opportunities for People with a Disability', a Research Project funded by Interreg III
- Pembrokeshire Coalition: Opportunities for People with Disabilities (funded through the Objective 1 Programme and the Esmee Fairburn Foundation)

- Pembrokeshire Keyfund – a grant distribution project (also funded through the Objective 1 Programme, matched with Local Regeneration Fund resources). These projects ended in February 2006.

The Association has a surplus (net incoming resources) on unrestricted funds of £25,751 for the year. The Trustees have designated £64,698 to cover 2 months bridging of salary costs and possible redundancy costs for staff in 3 projects where continuation funding is being sought and to cover the full year costs of a Support Manager; £3,814 to cover the cost of painting and decorating the premises as part of the tenancy agreement, and £1,239 for purchase of computer equipment. It is anticipated that these potential costs will be incurred during the first 6 months of the coming financial year.

The reserves for the year have increased from £70,385 to £88,708 an increase of £18,323. This is represented by unrestricted income generated by the Volunteering in Pembrokeshire of £16,854, which was previously shown in the restricted funds and the £1,469 from previous year's adjustments. The Charity has adopted the SORP 2005 and FRS 17 comparative figures in the Statement of Financial Activities and the Balance Sheet have been revised to comply with these accounting requirements.

Reserves Policy:

A Reserves Policy for the Association has been formally agreed, in line with recommended practice of the Charity Commission. The policy requires continued building of reserves, realised through prudent management of available resources. Trustees are pro-actively working to build reserves to the required level, and the position will be monitored on a regular basis to enable the Association to cover any deficit in restricted funds for existing projects for which future funding may not be secured.

Progress during the year:

The Association has consolidated a range of activity during the year, utilising resources of the Local Voluntary Services (LVS) Scheme which co-funds activity or matches resources available through a range of other funding streams. The minimum standards of the LVS Scheme remain the standards against which the Association's activity is monitored, together with the requirements of individual funders. All claims and monitoring reports were submitted in line with those requirements.

Membership numbers have increased to 187 organisations, and the Association employs a staff team comprising 20 full-time and 10 part time workers.

During the year there has been a focus on strengthening the infrastructure of the Association through

- an investment in the AIMS database (enabling detailed recording of work undertaken with groups that will be used to develop a more accurate profile of voluntary action in Pembrokeshire)
- a continuing focus on PQASSO (Practical Quality Assurance System for Small Organisations) to ensure that quality assurance is central to the Association's work and development
- a review of information and continuous improvement to the Association's web-site; a review of the design of the range of newsletters produced; the establishment of electronic information through a series of information sheets, and the creation of on-line community hubs for particular interest groups

- a schedule for reviewing policies and procedures, together with implementation of personnel software to improve management of staffing issues

The mainstream activities of the Association include -

Development and Funding Advice, funded through the EU Objective 1, Priority 3 and Priority 4 CVC Consortia; the Rural Community Action Initiative and the Community Fund – in this year 254 groups received a service, and a total of 266 groups bid for a total of £2.5 million. Components of this service are -

- New approaches were developed to respond to increasing demands on this service. The '123 Help Desk' has been developed - offering a stepped approach to offering support, which targets resources more effectively and covers the spectrum of development work to support groups to operate legally and effectively
- The Sustainable Funding project – supporting groups to acquire/sustain levels of funding – offering funding searches, access to detailed funders' information, holding quarterly funding and development outreach sessions
- Planning for a programme of 6 workshops for which a fundraising strategy toolkit has been designed
- In addition, PAVS administered or supported the administration of 3 grants schemes – Pembrokeshire Keyfund; Pembrokeshire Sustainable Small Grants Scheme (including funding from the Pembrokeshire Coast National Park's Sustainable Development fund, and the Carers Holiday Grants Scheme, distributing £207,498.66 to 61 groups, and 38 individual carers

Technical Assistance – funding has been made available to the Association through the Objective 1 Programme to support voluntary organisations in applying for European funding under the programme. This has allowed activity to support bidding and participation in the strategic planning and delivery of the programme

Representation and Joint Working – this continues to be a key element of the Association's work. Some of the outcomes of this work demonstrate that

- PAVS supports 66 partnerships and sub-groups, through 14 voluntary sector networks
- 552 organisations are involved in a range of forums and networks
- 103 individual voluntary sector representatives sit on various partnership groups
- 180 health and social care groups are involved in the Health, Social Care and Wellbeing network
- 480 carers engage in Carers' Forum events

Joint working with the Local Authority has linked with many initiatives, together with strengthening work of the Voluntary Sector Liaison Group; Community Planning, the Community Consortia for Education and Training; the Pembrokeshire Strategic Partnership Board for Health, Social Care and Wellbeing, and, more recently, Spatial Planning. Funding has been awarded through the Cymorth programme, administered by the Local Authority to fund activity in PAVS for Youth Planning Facilitation and the Youth Assembly and Forums of Gennex. In the coming year Building Strong Bridges funding will be routed through the Local Health Board and details of the Service Level Agreement with Social Care and Housing will be finalised.

Volunteering – The range of work being undertaken by Volunteering Pembrokeshire has resulted in

- 1288 volunteering enquiries
- registration of 265 volunteers with Volunteering Pembrokeshire
- membership of 185 organisations with Volunteering Pembrokeshire seeking to recruit volunteers
- a register of over 500 volunteering opportunities (80 of which were new in the year)
- a strong emphasis on encouraging young people in volunteering and ongoing support for the Pembrokeshire Volunteer Organisers' Network

ICT - 123 Communicate – developments in ICT are being achieved by building on the success of this 3 year project, and the outcomes of an earlier project, and this Phase 2 Objective 1 funded project (match funded by Wales Assembly Government through Pathways to Prosperity) aims to provide a range of tailored support for 120 voluntary groups to make greater use of ICT. The project is also undertaking research to identify new technologies that will support future voluntary action in the county, and has begun to develop a range of on-line community hubs for particular interest groups.

Pembrokeshire Keyfund – This project utilised Objective 1 funding to offer 100% pre-matched grants of up to £10,000 to voluntary groups in Priority 3 wards in Pembrokeshire. In total the project funded 48 projects to a total value of £362,653

Interreg III – Disability Research Project involving PAVS and the Pembrokeshire Disability Coalition – With match-funding from the Esmee Fairbairn Foundation, this project partnered the Wexford Area Partnership in Eire to produce independent reports showing the outcome of research into the barriers to independent living experienced by people with disabilities

Learning in the Voluntary Sector – during this year progress has been achieved, and work has led to

- provision of 69 courses (9 accredited), involving 450 participants (89% of course evaluations scoring "satisfactory" or above)
- the development of bespoke training modules, designed to meet elements of an organisation Learning Plan, developed through the Build on your Skills process
- on-line learning courses – PAVS is now a LearnDirect Link Centre, working in partnership with Pembrokeshire College
- the provision of learning toolkits, supported by facilitated sessions (where requested)
- strengthened partnership working – linking with CCET Executive and sub-groups; Social Care Workforce Development Partnership; Pembrokeshire Learning Network, etc
- promoted the Learning in the Voluntary Sector project through a range of mailings, programming and marketing campaigns, as well as up-to-date web-based information, and through the Learning Champions network and on-line community

In addition to the above, we have taken forward pieces of work that support the development of voluntary action in Pembrokeshire – enabling a more enterprising approach to a mixed economy of funding within the sector, and raising the profile of voluntary activity through the collation of information that will demonstrate the reach, capacity and practice of organisations. This work included –

- two research projects looking at

- the barriers to e-learning in the voluntary sector which was an all-Wales project, and
- the Interreg (European-funded) Disability research project mentioned above
- the development of a Service Providers Network which has a membership of over 80 organisations that either have or are planning contractual working arrangements with public sector service providers
- a successful application for funding to work partner Pembrokeshire Business Initiative and PLANED in offering support to organisations to become social enterprises

Pembrokeshire Coalition for Disability – Considerable work was undertaken in the year to build the capacity of the Coalition to become an autonomous organisation, and to secure funding for the future of the organisation. Small grants were secured to undertake direct working with people with disabilities to enhance their independent living through interests, and further avenues of funding were explored to develop ideas for the creation of work opportunities for people with disabilities, taking a social firms approach.

Plans for the future: The coming year will require concerted efforts to secure ongoing funding for

- Training
- ICT development
- Development Services

In addition, there will be exploratory work undertaken to consider

- Funding a senior manager post within the organisation
- The viability of creating a sustainable grants scheme, possibly through the development of a Community Chest for the County
- An action centred learning approach to the delivery of development and training opportunities
- The value of social auditing as a tool for voluntary sector service provider organisations
- Implementation/operation of the Social Enterprise project

Financial Report for the Year

A summary Statement of Financial Activities for the year is given on page 12-13 of the accounts.

Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing those financial statements, the directors are required to:-

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors

The Trustees constitute directors of the charity for the purposes of the Companies Act 1985 and trustees of the charity for the purposes of the Charities Act 1993.

Trustees are elected at the Annual General Meeting of the Association. The number of Trustees for the Association may not be less than five nor more than fifteen. They are elected from the Membership of the Association – each Member Organisation having a named representative, allowing one vote per full member organisation. One third of Trustees will retire from office at each Annual General Meeting. Retirement will be by rotation according to length of office. Where Trustees were elected at the same time, retirement may be determined amongst them, or by lot. If vacancies created by retiring Trustees cannot be filled, those Trustees may, if willing, be deemed to have been re-appointed, unless the meeting resolves not to fill the vacancy, or unless a resolution for the reappointment of the Trustee is put to the meeting and lost. Trustees may serve for a maximum period of nine years, followed by one year's retirement, after which time a trustee may stand again for re-election.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
31st MARCH 2006

We have audited the financial statements of Pembrokehire Association of Voluntary Services for the year ended 31st March 2006, which comprise of the Statement of Financial Activities and the Balance Sheet and the related notes. These financial statements have been prepared in accordance with the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (Effective January 2005).

This report is made solely to the charitable company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of trustees and auditors

The responsibilities of the trustees (who are also the directors of Pembrokehire Association of Voluntary Services for the purposes of company law) for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether the information given in the Director's Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Annual Report and consider whether it is consistent with the audited financial statements. The other information comprises only the Director's Annual Report. We consider the implication for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

Our responsibilities do not extend to other information.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements and of whether the accounting policies are appropriate to the charitable company's circumstance, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
31st MARCH 2006**

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standards Provisions Available for Small Entities, in the circumstances set out in note 1 to the financial statements.

Opinion

In our opinion:

- The financial statements give a true and fair view, in accordance with the United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charitable company's affairs at 31st March 2006 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- The financial statements have been properly prepared in accordance with the Companies Act 1985; and
- The information provided in the Director's annual report is consistent with the financial statements.

Bevan & Buckland
Chartered Accountants & Registered Auditors
45 High Street
Haverfordwest
Pembrokeshire
SA61 2BP

Date:.....

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31st MARCH 2006

	Notes	Unrestricted £	Restricted £	2006 £	2005 £
Incoming resources:					
<i>Incoming resources from charitable activities:</i>					
Grants and service level agreements		153,291	919,875	1,073,166	1,216,236
Less: deferred income		-	-	-	(93,342)
Donations		784	1,205	1,989	1,176
<i>Activities for generating funds:</i>					
Members voluntary subscription		1,450	-	1,450	295
Other incoming resources		<u>78,720</u>	<u>96,567</u>	<u>175,287</u>	<u>127,078</u>
Total incoming resources	2	<u>234,245</u>	<u>1,017,647</u>	<u>1,251,892</u>	<u>1,251,443</u>
Resources expended:					
Direct Charitable expenditure					
Local Voluntary Scheme		119,786	64,660	184,446	170,773
LRF-Small Grants Scheme		-	30,521	30,521	49,192
E-Learning		-	8,950	8,950	9,050
Consortium – P3 Project		-	10,199	10,199	13,135
Consortium - P4 Project		-	58,405	58,405	81,837
Technical Assistance Project		-	28,656	28,656	32,619
Building Strong Bridges		-	30,472	30,472	30,007
Joint Planning Facilitation		-	-	-	27,367
Health & Social Care Well-Being		-	22,184	22,184	-
Carers Focus Dev Project		-	31,965	31,965	29,768
Youth Planning Facilitation		-	19,116	19,116	12,944
Gennex Project		-	92,176	92,176	57,791
Volunteering Pembrokeshire		8,967	48,223	57,190	51,206
Rural Community Action Project		-	16,201	16,201	15,597
Community Fund Project		-	14,842	14,842	14,326
1-2-3 ICT Project		-	79,728	79,728	73,061
Pembrokeshire Keyfund Project		-	160,608	160,608	194,612
Interreg III		-	25,503	25,503	2,753
Consortium Youth Project Phase 2		-	31,360	31,360	138,124
Voluntary Sector Training Project		-	71,691	71,691	71,481
Pembrokeshire Coalition Project		-	20,315	20,315	31,200
Projects Support Costs		-	123,574	123,574	121,914
Defined Benefit Pension costs		11,000	-	11,000	25,000
Governance costs	4	<u>23,790</u>	<u>40,710</u>	<u>64,500</u>	<u>61,266</u>
Total resources expended	3	<u>163,543</u>	<u>1,030,059</u>	<u>1,193,602</u>	<u>1,315,023</u>
Net transfers between funds		(11,951)	11,951	-	-
Actuarial (losses)/gains on Defined benefit pension scheme	15	(33,000)	-	(33,000)	(102,000)
Net movement in funds		<u>25,751</u>	<u>(461)</u>	<u>25,290</u>	<u>(165,580)</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31st MARCH 2006

	Notes	Unrestricted £	Restricted £	2006 £	2005 £
Net movement in funds		<u>25,751</u>	<u>(461)</u>	<u>25,290</u>	<u>(165,580)</u>
Total funds brought forward at 1 April 2005		91,830	127,024	218,854	257,434
Prior year adjustment	18	<u>(142,000)</u>	-	<u>(142,000)</u>	<u>(15,000)</u>
Restated		<u>(50,170)</u>	<u>127,024</u>	<u>76,854</u>	<u>242,434</u>
Total funds at 31 March 2006	11	<u>(24,419)</u>	<u>126,563</u>	<u>102,144</u>	<u>76,854</u>

All the company's operations are classed as continuing and there are no recognised gains or losses other than those included above.

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

BALANCE SHEET

AS AT 31ST MARCH 2006

	Note	2006		2005	
		£	£	£	£
Fixed assets					
Tangible assets	8		25,070		24,638
Current assets					
Stocks		1,677		2,661	
Debtors and prepayments	9	106,662		131,610	
Cash at bank and in hand		<u>227,616</u>		<u>194,119</u>	
		335,955		328,390	
Creditors: amounts falling due within one year					
	10	<u>(72,881)</u>		<u>(134,174)</u>	
Net current assets			<u>263,074</u>		<u>194,216</u>
Total assets less current liabilities			288,144		218,854
Defined Benefit Pension Liability					
			<u>(186,000)</u>		<u>(142,000)</u>
Net Assets including Pension Liability			<u>102,144</u>		<u>76,854</u>
Represented by:					
Restricted funds	11		126,563		127,024
Unrestricted funds:					
Designated funds	13		72,873		21,445
Reserves	14		88,708		70,385
Pension Reserve	15		<u>(186,000)</u>		<u>(142,000)</u>
Total funds			<u>102,144</u>		<u>76,854</u>

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board of directors on(date)

and signed on its behalf by

.....
Diane Horley, Director

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

NOTES TO THE ACCOUNTS

31st March 2006

1 Accounting policies

These accounts have been prepared in accordance with applicable accounting standards and under the historical cost convention and in accordance with the Charities SORP 2005.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Computer equipment	25% straight line
Fixtures and fittings	15% straight line

The classification of fixed assets is determined by the value of the purchase. Any items of equipment with a value greater than £150 are capitalised.

Income

Income including grants is accounted for on an accruals basis except for bank interest which is accounted for when received. Project funds represent grants for specific projects identified and agreed between the funders and the partnership sponsors.

Expenditure

All expenses are accounted for on an accruals basis. Direct charitable expenditure includes attributable staff costs in respect of project support costs and management and supervision costs. This also includes apportionment of central overhead costs charged to various projects.

The Association has adopted the basis of apportionment on cost centre/department allocation. This is based on the total number of actual hours spent on the project and divided by the total number of hours worked across the Association. The ratio/percentage is then applied to provide a fair basis for indirect costs charged to each project.

Pension and other post retirement benefits

The expected costs of providing pensions and other post retirement benefits, as calculated periodically by professional qualified actuaries, is charged to the Statement of Financial Activities so as to spread the cost over the service lives of employees in the scheme operated in such a way that the pension cost is a substantially level percentage of current expected future pensionable payroll.

Leases

Rental costs under operating leases are charged to the statement of financial activities in equal annual amounts over the period of the leases.

Stocks

Stocks are stated at lower of cost and net realisable value.

Cash flow statement

The company is exempt, as a small company, from the requirement to prepare a cash statement under FRS1 Cash Flow Statements (revised 1996).

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

NOTES TO THE ACCOUNTS 31st March 2006

Restricted funds

Restricted funds are funds, which must be applied in accordance with the wishes of the donor or terms of the appeal. Restricted funds are accounted for in accordance with the particular terms agreed between funders and partnership sponsors.

Unrestricted funds

Unrestricted funds are core funding, donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds

Designated funds are unrestricted funds set aside by the Trustees for a particular purpose.

Reserves policy

Reserves have increased by means of annual surpluses realised through prudent management of available resources. The current level of required reserves is estimated at £115,000, which includes for redundancy for eligible staff, salary in lieu of notice, dependant on length of service, and three months overheads and to cover the deficit on the restricted fund reserve for any project for which the future grant has not been secured. The Charity has adopted the SORP 2005 and FRS 17 comparative figures in the Statement of Financial Activities and the Balance Sheet have been revised to comply with these accounting requirements.

The Trustees have reviewed Charity Commission advice stating that an FRS17 pensions deficit does not of itself automatically raise an issue over the going concern of the Charity as FRS17 does not, of itself, affect the cashflows of the Charity. In particular the disclosure of the pension liability does not mean that the equivalent amount is committed and is no longer available to the Trustees to further the Charity's objectives. As the FRS17 pension deficit does not result in an immediate cash commitment the Trustees do not consider it appropriate to regard an equivalent amount as a designation of charitable funds.

The Trustees are currently confident that the Charity can meet contributions from projected future income without significant impact on its planned level of charitable activity and accordingly the Trustees have not designated any of their existing funds to meet future pension commitments.

Should the Trustees in future years consider that future incoming cashflows are insufficient to fund future contributions then Trustees may have to consider designating unrestricted funds to cover future pensions contributions.

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
NOTES TO THE ACCOUNTS
31st March 2006

2. Incoming resources from	Unrestricted	Restricted	Total	Total
Charitable activities:				
Grants & Service Level Agreements	£	£	2006	2005
WCVA – LVS Core Grant	114,707	-	114,707	111,910
– Millennium fund	4,742	-	4,742	4,057
– Consortium P3 Project	-	65,365	65,365	5,710
– Consortium P4 project	-	17,624	17,624	34,084
– VEIS	-	31,328	31,328	31,328
– Volunteering in Wales Fund	-	16,945	16,945	16,945
– Building Strong Bridges	-	37,671	37,671	36,825
– E-Learning	-	8,950	8,950	9,050
WEFO- ERDF Keyfund Project	-	92,611	92,611	110,245
– ERDF 1-2-3 ICT Project	-	49,058	49,058	46,303
– ERDF Interreg III	-	30,369	30,369	3,183
– ESF Learning in Vol Sector	-	39,883	39,883	45,407
– ESF Consortium Youth Projects	-	31,360	31,360	125,082
– ESF Pembs Coalition Project	-	-	-	20,999
Pathways to Prosperity	-	41,443	41,443	36,718
Community Fund	-	7,919	7,919	19,029
Pembrokeshire National Park	-	-	-	10,000
WAG – Local Regeneration Fund	-	75,771	75,771	90,201
– Small Grants Scheme	-	50,000	50,000	50,000
– Rural Community Action	-	22,768	22,768	15,446
PPMB – TA Funding	-	14,734	14,734	12,119
Esmee Fairbairn Foundation	-	22,054	22,054	19,739
Elwa	-	38,023	38,023	42,923
Other Projects Funds	13,842	15,270	29,112	49,797
PCC – Core Support	<u>20,000</u>	-	<u>20,000</u>	<u>20,000</u>
	<u>153,291</u>	<u>709,146</u>	<u>862,437</u>	<u>967,100</u>
Local authority service agreements				
Joint Planning Facilitation	-	-	-	31,612
Health & Social Care Well-being	-	32,540	32,540	-
Carers Development Project	-	27,112	27,112	26,030
Holiday grant to Carers	-	5,530	5,530	4,417
Youth Planning Facilitation	-	20,000	20,000	6,735
Gennex/Cymorth	-	<u>125,547</u>	<u>125,547</u>	<u>87,000</u>
	-	<u>210,729</u>	<u>210,729</u>	<u>155,794</u>
Total grants & service level agreements	<u>153,291</u>	<u>919,875</u>	<u>1,073,166</u>	<u>1,122,894</u>
Donations				
AON Risk Insurance	784	-	784	576
TEXACO	-	<u>1,205</u>	<u>1,205</u>	<u>600</u>
	<u>784</u>	<u>1,205</u>	<u>1,989</u>	<u>1,176</u>
Members voluntary subscription	<u>1,450</u>	<u>-</u>	<u>1,450</u>	<u>295</u>
Other income				
Management & admin support fees	36,664	92,965	129,629	95,805
Miscellaneous income	1,300	95	1,395	8,456
Premises room hire	26,679	-	26,679	5,960
Career Wales West	4,225	-	4,225	4,692
Income generation, training, etc	2,076	3,507	5,583	1,894
Bank interest	<u>7,776</u>	-	<u>7,776</u>	<u>10,271</u>
	<u>78,720</u>	<u>96,567</u>	<u>175,287</u>	<u>127,078</u>
Total charitable income	<u>234,245</u>	<u>1,017,647</u>	<u>1,251,892</u>	<u>1,251,443</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
NOTES TO THE ACCOUNTS
31st March 2006

3 Total resources expended

<u>Direct charitable expenditure</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	£	£	2006	2005
<u>Local Voluntary Scheme</u>				
Staff costs	90,502	38,524	129,026	74,606
Staff travel & subsistence	845	-	845	2,114
Recruitment & training costs	2,356	-	2,356	647
Premises costs	17,070	-	17,070	2,628
Telephone costs	2,086	-	2,086	697
Project supplies & overheads	6,806	9,224	16,030	15,903
Trainers' fees & training course expenses	121	-	121	43
Grants distributed to groups	-	-	-	29,218
Depreciation costs	-	16,912	16,912	18,632
Project support costs	-	47	47	28,609
Governance costs	<u>23,790</u>	-	<u>23,790</u>	<u>23,286</u>
	<u>143,576</u>	<u>64,707</u>	<u>208,283</u>	<u>196,383</u>
<u>Small Grants Scheme</u>				
Staff costs	-	4,459	4,459	4,695
Small grants to groups	-	25,521	25,521	44,192
Project supplies & overheads	-	541	541	305
Governance costs	-	-	-	-
	-	<u>30,521</u>	<u>30,521</u>	<u>49,192</u>
<u>E-Learning</u>				
Staff costs	-	8,388	8,388	5,359
Staff travel & subsistence	-	433	433	277
Recruitment & training costs	-	-	-	449
Project supplies & overheads	-	129	129	2,197
Project support costs	-	-	-	768
Governance costs	-	-	-	-
	-	<u>8,950</u>	<u>8,950</u>	<u>9,050</u>
<u>Consortium P3 Project</u>				
Staff costs	-	6,722	6,722	-
Staff travel & subsistence	-	781	781	35
Recruitment & training costs	-	288	288	33
Premises costs	-	643	643	632
Telephone costs	-	219	219	188
Project supplies & overheads	-	1,547	1,547	326
Project support costs	-	6,253	6,253	4,496
Governance costs	-	509	509	398
	-	<u>16,962</u>	<u>16,962</u>	<u>6,108</u>
<u>Consortium P4 Project</u>				
Staff costs	-	47,492	47,492	85,320
Staff travel & subsistence	-	2,655	2,655	3,513
Recruitment & training costs	-	1,280	1,280	498
Premises costs	-	2,942	2,942	3,587
Telephone costs	-	1,118	1,118	1,704
Project supplies & overheads	-	2,919	2,919	3,392
Project support costs	-	20,062	20,062	5,372
Governance costs	-	3,393	3,393	5,293
	-	<u>81,861</u>	<u>81,861</u>	<u>108,679</u>
Sub-total	<u>143,576</u>	<u>203,001</u>	<u>346,577</u>	<u>369,412</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
NOTES TO THE ACCOUNTS
31st March 2006

<u>Direct charitable expenditure</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	£	£	2006	2005
<u>Technical Assistance</u>				
Staff costs	-	26,245	26,245	22,599
Staff travel & subsistence	-	433	433	464
Recruitment & training costs	-	187	187	97
Premises costs	-	864	864	969
Telephone costs	-	343	343	369
Project supplies & overheads	-	584	584	948
Project support costs	-	13,556	13,556	12,023
Governance costs	-	<u>1,784</u>	<u>1,784</u>	<u>1,914</u>
	-	<u>43,996</u>	<u>43,996</u>	<u>39,383</u>
<u>Building Strong Bridges Project</u>				
Staff costs	-	25,444	25,444	23,375
Staff travel & subsistence	-	105	105	5
Recruitment & training costs	-	195	195	246
Premises costs	-	1,200	1,200	1,178
Telephone costs	-	452	452	425
Project supplies & overheads	-	1,361	1,361	1,778
Training course expenses	-	1,715	1,715	3,000
Project support costs	-	4,118	4,118	4,804
Governance costs	-	<u>1,796</u>	<u>1,796</u>	<u>2,014</u>
	-	<u>36,386</u>	<u>36,386</u>	<u>36,825</u>
<u>Joint Planning Facilitation</u>				
Staff costs	-	-	-	22,660
Staff travel & subsistence	-	-	-	1,170
Recruitment & training costs	-	-	-	-
Premises costs	-	-	-	1,136
Telephone costs	-	-	-	432
Project supplies & overheads	-	-	-	1,968
Project support costs	-	-	-	3,653
Governance costs	-	-	-	<u>1,986</u>
	-	-	-	<u>33,005</u>
<u>Health & social Care Well-being</u>				
Staff costs	-	16,345	16,345	-
Staff travel & subsistence	-	80	80	-
Recruitment & training costs	-	661	661	-
Premises costs	-	952	952	-
Telephone costs	-	279	279	-
Project supplies & overheads	-	3,866	3,866	-
Project support costs	-	5,774	5,774	-
Governance costs	-	<u>1,226</u>	<u>1,226</u>	-
	-	<u>29,183</u>	<u>29,183</u>	-
Sub-total	-	<u>109,565</u>	<u>109,565</u>	<u>109,213</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

**NOTES TO THE ACCOUNTS
31st March 2006**

<u>Direct charitable expenditure</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	£	£	2006	2005
<u>Carers Focus Development Project</u>				
Staff costs	-	18,524	18,524	17,860
Staff travel & subsistence	-	1,053	1,053	1,563
Recruitment & training costs	-	240	240	83
Premises costs	-	895	895	904
Telephone costs	-	333	333	326
Project supplies & overheads	-	4,242	4,242	1,767
Holiday Break Grants awarded to Carers	-	6,678	6,678	7,265
Project support costs	-	2,487	2,487	2,954
Governance costs	-	<u>1,338</u>	<u>1,338</u>	<u>1,575</u>
	-	<u>35,790</u>	<u>35,790</u>	<u>34,297</u>
<u>Youth Planning Facilitation</u>				
Staff costs	-	13,378	13,378	10,899
Staff travel & subsistence	-	913	913	62
Recruitment & training costs	-	435	435	-
Premises costs	-	859	859	515
Telephone costs	-	316	316	194
Project supplies & overheads	-	3,215	3,215	1,274
Project support costs	-	1,615	1,615	4,468
Governance costs	-	<u>987</u>	<u>987</u>	<u>959</u>
Sub-total	-	<u>21,718</u>	<u>21,718</u>	<u>18,371</u>
<u>Gennex Project</u>				
Staff costs	-	51,974	51,974	31,845
Staff travel & subsistence	-	5,352	5,352	2,999
Recruitment & training costs	-	732	732	2,001
Premises costs	-	9,673	9,673	8,441
Telephone costs	-	2,528	2,528	1,889
Project supplies & overheads	-	11,093	11,093	6,802
Beneficiary costs	-	10,823	10,823	3,814
Project support costs	-	18,778	18,778	19,348
Governance costs	-	<u>10,775</u>	<u>10,775</u>	<u>3,253</u>
	-	<u>121,728</u>	<u>121,728</u>	<u>80,392</u>
<u>Volunteering Project</u>				
Staff costs	8,967	38,846	47,813	39,877
Staff travel & subsistence	-	1,587	1,587	1,792
Recruitment & training costs	-	277	277	679
Premises costs	-	2,341	2,341	2,358
Telephone costs	-	846	846	1,013
Project supplies & overheads	-	3,526	3,526	5,195
Beneficiary costs	-	800	800	293
Project support costs	-	7,030	7,030	8,549
Governance costs	-	<u>3,420</u>	<u>3,420</u>	<u>3,555</u>
	<u>8,967</u>	<u>58,673</u>	<u>67,640</u>	<u>63,311</u>
Sub-total	<u>8,967</u>	<u>237,909</u>	<u>246,876</u>	<u>196,371</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

**NOTES TO THE ACCOUNTS
31st March 2006**

<u>Direct charitable expenditure</u>	<u>Unrestricte</u> <u>d</u> <u>£</u>	<u>Restricted</u> <u>£</u>	<u>Total</u> <u>2006</u>	<u>Total</u> <u>2005</u>
<u>Rural Community Action Project</u>				
Staff costs	-	12,770	12,770	12,643
Staff travel & subsistence	-	683	683	651
Recruitment & training costs	-	230	230	214
Premises costs	-	963	963	873
Telephone costs	-	878	878	326
Project supplies & overheads	-	676	676	889
Project support costs	-	5,600	5,600	5,484
Governance costs	-	968	968	1,146
	-	<u>22,768</u>	<u>22,768</u>	<u>22,226</u>
<u>Community Fund</u>				
Staff costs	-	11,256	11,256	11,880
Staff travel & subsistence	-	359	359	262
Recruitment & training costs	-	9	9	204
Premises costs	-	582	582	641
Telephone costs	-	211	211	221
Project supplies & overheads	-	2,425	2,425	1,118
Project support costs	-	2,638	2,638	3,683
Governance costs	-	806	806	1,020
	-	<u>18,286</u>	<u>18,286</u>	<u>19,029</u>
<u>1-2-3 ICT Project</u>				
Staff costs	-	64,399	64,399	61,950
Staff travel & subsistence	-	1,984	1,984	968
Recruitment & training costs	-	930	930	1,045
Premises costs	-	3,871	3,871	3,568
Telephone costs	-	1,452	1,452	1,293
Project supplies & overheads	-	7,091	7,091	4,237
Project support costs	-	12,848	12,848	12,602
Governance costs	-	5,296	5,296	5,883
	-	<u>97,871</u>	<u>97,871</u>	<u>91,546</u>
<u>Pembrokeshire Keyfund Project</u>				
Staff costs	-	9,499	9,499	8,972
Staff travel & subsistence	-	402	402	397
Recruitment & training costs	-	57	57	46
Grants awarded to groups	-	147,139	147,139	182,260
Premises costs	-	687	687	792
Telephone costs	-	292	292	284
Project supplies & overheads	-	2,531	2,531	1,861
Project support costs	-	6,387	6,387	4,827
Governance costs	-	1,386	1,386	1,494
	-	<u>168,380</u>	<u>168,380</u>	<u>200,933</u>
Sub-total	-	<u>307,305</u>	<u>307,305</u>	<u>333,734</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

**NOTES TO THE ACCOUNTS
31st March 2006**

<u>Direct charitable expenditure</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total 2006</u>	<u>Total 2005</u>
<u>Interreg III</u>				
Staff costs	-	18,258	18,258	1,537
Staff travel & subsistence	-	1,273	1,273	534
Recruitment & training costs	-	85	85	430
Premises costs	-	1,116	1,116	-
Telephone costs	-	501	501	-
Project supplies & overheads	-	4,271	4,271	251
Project support costs	-	3,961	3,961	-
Governance costs	-	<u>1,869</u>	<u>1,869</u>	<u>116</u>
	-	<u>31,334</u>	<u>31,334</u>	<u>2,868</u>
<u>Consortium Youth Project 2</u>				
Staff costs	-	2,498	2,498	10,189
Staff travel & subsistence	-	-	-	136
Recruitment & training costs	-	-	-	75
Grants distributed to groups	-	28,862	28,862	125,082
Premises costs	-	-	-	1,126
Telephone costs	-	-	-	438
Project supplies & overheads	-	-	-	1,078
Project support costs	-	-	-	10,279
Management & admin costs	-	-	-	<u>1,542</u>
	-	<u>31,360</u>	<u>31,360</u>	<u>149,945</u>
<u>Voluntary Sector Training Project</u>				
Staff costs	-	44,890	44,890	52,429
Staff travel & subsistence	-	1,347	1,347	2,532
Recruitment & training costs	-	633	633	595
Premises costs	-	2,398	2,398	3,042
Telephone costs	-	913	913	1,095
Project supplies & overheads	-	6,399	6,399	8,332
Trainers & training course expenses	-	13,409	13,409	3,455
Beneficiary costs	-	1,702	1,702	-
Project support costs	-	9,297	9,297	10,700
Governance costs	-	<u>3,841</u>	<u>3,841</u>	<u>5,248</u>
	-	<u>84,829</u>	<u>84,829</u>	<u>87,428</u>
<u>Pembrokeshire Coalition Project</u>				
Staff costs	-	16,740	16,740	20,886
Staff travel & subsistence	-	669	669	654
Recruitment & training costs	-	42	42	505
Premises costs	-	810	810	1,335
Telephone costs	-	415	415	475
Project supplies & overheads	-	1,639	1,639	7,345
Project support costs	-	3,122	3,122	7,405
Governance costs	-	<u>1,319</u>	<u>1,319</u>	<u>2,447</u>
	-	<u>24,756</u>	<u>24,756</u>	<u>41,052</u>
Defined Benefit Pension Costs	<u>11,000</u>	-	<u>11,000</u>	-
Sub-total	-	<u>172,279</u>	<u>172,279</u>	<u>281,293</u>
Total direct charitable expenditure	<u>163,543</u>	<u>1,030,059</u>	<u>1,193,602</u>	<u>1,290,023</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES

NOTES TO THE ACCOUNTS

31st March 2006

4 Governance costs

	Unrestricted	Restricted	Total	Total
	£	£	2006	2005
Staff costs	8,400	27,559	35,959	41,663
Audit fees	1,547	2,115	3,662	3,917
Consultancy & legal fees	8,453	6,468	14,921	7,104
Insurance	2,816	-	2,816	2,088
Members expenses	1,048	200	1,248	1,376
Premises	1,090	1,966	3,056	2,660
Project supplies & overheads	<u>436</u>	<u>2,402</u>	<u>2,838</u>	<u>2,458</u>
	<u>23,790</u>	<u>40,710</u>	<u>64,500</u>	<u>61,266</u>

5 Net incoming resources

Net incoming resources are stated after charging:

	2006	2005
	£	£
Depreciation	16,912	18,632
Auditor's remuneration	<u>3,662</u>	<u>3,917</u>
	<u>20,574</u>	<u>22,549</u>

6 Taxation

The company is exempt from corporation tax under section 505 of the Income and Corporation Taxes Act 1988.

7 Total staff costs comprised:

	2006	2005
	£	£
Wages & salaries	541,916	523,308
Social security costs	42,208	37,947
Pension costs	<u>42,000</u>	<u>58,000</u>
	<u>626,124</u>	<u>619,255</u>

No employee earned £60,000 pa or more.

Average number of employees, analysed by function:

	2006	2005
Local Voluntary Scheme	7.86	10.00
Local Authority – Service Level Agreement	6.36	5.50
European Regional Development Fund projects	5.72	6.00
European Social Fund projects	4.76	6.50
Volunteering in Pembrokeshire	2.20	2.00
National Assembly for Wales projects	<u>0.72</u>	<u>1.50</u>
Total	<u>27.62</u>	<u>31.50</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
NOTES TO THE ACCOUNTS
31st March 2006

8 Tangible fixed assets

Cost	Computer Equipment £	Fixtures & Fittings £	Total £
At 1 st April 2005	96,020	31,553	127,573
Additions	<u>8,385</u>	<u>8,959</u>	<u>17,344</u>
At 31 st March 2006	<u>104,405</u>	<u>40,512</u>	<u>144,917</u>
 Depreciation			
At 1 st April 2005	77,928	25,007	102,935
Charge for the year	<u>13,611</u>	<u>3,301</u>	<u>16,912</u>
At 31 st March 2006	<u>91,539</u>	<u>28,308</u>	<u>119,847</u>
 Net book amount			
At 31 st March 2006	<u>12,866</u>	<u>12,204</u>	<u>25,070</u>
At 1 st April 2005	<u>18,092</u>	<u>6,546</u>	<u>24,638</u>

All the above assets are used for direct charitable purposes.

9 Debtors

Amounts falling due within one year	2006 £	2005 £
Grants receivable	102,185	126,821
Prepayments	<u>4,477</u>	<u>4,789</u>
	<u>106,662</u>	<u>131,610</u>

10 Creditors: amounts falling due within one year

	2006 £	2005 £
Suppliers	15,404	18,805
Tax and social security	10,906	12,628
Payroll giving	21	-
Accruals	3,762	4,569
Deferred income	38,879	93,342
Pension fund	<u>3,909</u>	<u>4,830</u>
	<u>72,881</u>	<u>134,174</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
NOTES TO THE ACCOUNTS
31st March 2006

11 Restricted funds	Beginning of the year £	Incoming £	Outgoing £	Inter-fund Transfers	End of the Year £
Local Authority-Service Level Agreement	15,208	219,808	(209,123)	-	25,893
Volunteering in Pembrokeshire	27,158	48,273	(75,431)	-	-
National Assembly funded projects	8,628	110,439	(89,675)	-	29,392
Other project funds	2,112	27,156	(17,623)	-	11,645
Pembs National Park	11,000	-	(338)	-	10,662
LVS & Objective One projects	28,103	603,863	(602,672)	(5,393)	23,901
Community Fund	10,177	8,108	(18,285)	-	-
Fixed Assets	<u>24,638</u>	-	<u>(16,912)</u>	<u>17,344</u>	<u>25,070</u>
Sub-total	<u>127,024</u>	<u>1,017,647</u>	<u>(1,030,059)</u>	<u>11,951</u>	<u>126,563</u>

The balances will be carried forward and used as follows:

- a) The amount of £101,493 will be used to fund the next financial year's activities.
- b) The balance of £ 25,070 will fund future depreciation charges.

12 Analysis of net assets between funds

	Fixed Assets £	Cash & Bank Deposits £	Other current Assets £	Total Liabilities £	Fund Total £
Restricted funds					
Income funds:					
Local Authority & SLA	-	-	25,893	-	25,893
LVS & Objective One projects	-	28,467	68,315	(72,881)	23,901
National assembly funded projects	-	20,684	8,708	-	29,392
Pembrokeshire National Park	-	10,662	-	-	10,662
Other project funds	-	6,222	5,423	-	11,645
Computer & Fixtures & fittings	<u>25,070</u>	-	-	-	<u>25,070</u>
	<u>25,070</u>	<u>66,035</u>	<u>108,339</u>	<u>(72,881)</u>	<u>126,563</u>
Unrestricted funds:					
De signated funds	-	72,873	-	-	72,873
General reserves	-	88,708	-	-	88,708
Pension Reserve	-	-	-	(186,000)	(186,000)
Sub total	-	<u>161,581</u>	-	<u>(186,000)</u>	<u>(24,419)</u>
Total	<u>25,070</u>	<u>227,616</u>	<u>108,339</u>	<u>(258,881)</u>	<u>102,144</u>

13 Designated funds

The income funds of the charity include the following designated funds, which have been set aside out of the unrestricted funds by the trustees for specific purposes.

	Balance 1 April 2005 £	New Designations £	Utilised/ Released £	Balance 31 March 2006 £
Staff costs	4,655	64,698	(2,480)	66,873
Premises-removals/refurbishment	7,041	3,814	(7,855)	3,000
Computer equipment	<u>9,749</u>	<u>1,592</u>	<u>(8,341)</u>	<u>3,000</u>
	<u>21,445</u>	<u>70,104</u>	<u>(18,676)</u>	<u>72,873</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
NOTES TO THE ACCOUNTS
31st March 2006

14 Reserves	£
As at 1 April 2005	70,385
Net movement of funds	<u>18,323</u>
As at 31 st March 2006	<u>88,708</u>

Reserves have increased by means of annual surpluses realised through prudent management of available resources. The current level of required reserves is estimated at £115,000, which allows for redundancy for eligible staff, salary in lieu of notice, dependant on length of service, and three months overheads and to cover the deficit on the restricted fund reserve for any project for which the future grant has not been secured. The Trustees believe that this would be sufficient to cover major liabilities in the event of a loss of major funding. A review of the required level of reserves will be undertaken in the next financial year. The Charity has adopted the SORP 2005 and FRS 17, comparative figures in the Statement of Financial Activities and the Balance Sheet have been revised to comply with these accounting requirements.

15 Pension Scheme

The Association contributes to the Dyfed Pension Fund at the rates set by the Scheme Actuary and advised to the Scheme Administrator. The scheme is a multi-employer pension scheme. In accordance with FRS17 the scheme is accounted for as a defined benefit scheme. The most recent actuarial valuations of the defined benefit scheme have been updated to take account of the requirements of FRS17 in order to assess the liabilities of the scheme at 31st March 2004.

The total costs of retirement benefits for the Association were £30,539 (2005 - £33,925).

A full actuarial valuation was carried out at 31 March 2004 by a qualified independent actuary. The major assumptions used by the actuary were:

	<u>As at 31 March 2006</u>
Rate of increase in salaries	4.65%
Rate of increase in pension	2.9%
Discount rate	4.9%
Inflation assumption	2.9%

The assets in the scheme and the expected rate of return were:

	Long term rate of return expected <u>at 31 March 2006</u>	Percentage of assets between <u>Categories</u>
Equities	7.0%	65.2%
Government Bonds	4.3%	24.6%
Other Bonds	4.9%	8.7%
Property	6.0%	0.0%
Cash/Liquidity	4.50%	1.5%

	<u>As at 31 March 2006</u>
Total market value of assets	£ 611,000
Present value of scheme liabilities	<u>£ 797,000</u>
Surplus/(deficiency) in the scheme	<u>(£ 186,000)</u>

PEMBROKESHIRE ASSOCIATION OF VOLUNTARY SERVICES
NOTES TO THE ACCOUNTS
31st March 2006

Analysis of amount charged to operating profit	2006	2005
	£000	£000
Current services cost	(58)	(57)
Past service gain (cost)	20	-
Expected return on assets	30	25
Interest on pension liabilities	<u>(34)</u>	<u>(26)</u>
	<u>(42)</u>	<u>(58)</u>

Movement in surplus/(deficit) during 2005/06	2006	2005
	£000	£000
Surplus/(deficit) at the beginning of the year	(142)	(15)
Current service cost	(58)	(57)
Employer contributions	31	33
Past service/curtailment/settlement gain (loss)	20	-
Net interest/return on assets	(4)	(1)
Actuarial gain (loss)	<u>(33)</u>	<u>(102)</u>
	<u>(186)</u>	<u>(142)</u>

Statement of actuarial gains and (losses)	2006	2005
	£000	£000
Asset gain (loss)	76	17
Liability gain (loss)	(27)	14
Change in assumptions	<u>(82)</u>	<u>(133)</u>
	<u>(33)</u>	<u>(102)</u>

16 Members' guarantee

The company is limited by guarantee and in the event of the winding up of the company the liability of each member will not exceed £10.

17 Incorporation

The company is incorporated under the Companies Act 1985 and registered in England and Wales. It is also a charity registered with the Charity Commissioners.

18 Prior Year Adjustment

The Charity has adopted the SORP 2005 and FRS 17; comparative figures in the Statement of Financial Activities and the Balance Sheet have been revised to comply with these accounting requirements.

A Glossary of PAVS' Projects

Local Voluntary Services Scheme

This Scheme – administered by WCVA (Wales Council for Voluntary Action) on behalf of the Assembly - offers County Voluntary Councils core funding, against a set of minimum standards which are monitored on a six-monthly basis

Consortium P4 Project

A further objective 1 funded Consortium of County Voluntary Councils has provided resources to run a development service for voluntary and community sector organisations in Pembrokeshire

Consortium P3 Project

Objective 1 funding for a Consortium of County Voluntary Councils has been used to build the capacity of voluntary sector organisations in the Priority 3 wards in Pembrokeshire (Monkton; Llanion in Pembroke Dock; Pembroke Dock Central; Maenclochog and St Dogmaels)

Technical Assistance

Objective 1 funding to enable PAVS to offer support to voluntary and community groups to participate in the Objective 1 programme

Building Strong Bridges Initiative

A Wales-wide Wales Assembly Government project through which CVC's have appointed a Health Planning Facilitator to encourage voluntary sector engagement in planning, and to offer support to the Voluntary and Carer Members of the Local Health Board

Joint Planning Facilitator

A post established with a grant from Pembrokeshire County Council's Social Care and Housing Directorate and the Local Health Board, to ensure that voluntary sector organisations, service users and carers influence the development of services for health and social care

Carers Development Project

A post to develop respite care and voluntary sector initiatives for carers was created in Pembrokeshire, as an innovative use of administration funding included within the Carers Special Grant (awarded to each Local Authority area by the Wales Assembly Government)

Youth Planning Facilitator

Funded from Cymorth and a special grant available through the Young People's Partnership, this project seeks to engage voluntary sector groups working with children and young people in the planning process

Health & Social Care Well-being

Gennex 25/7

The Youth Assembly for Pembrokeshire, comprising a range of Youth Forums, that involve young people to participate in decision making in the county. Gennex is funded through Cymorth, a Wales Assembly Government project which supports children and young people

Volunteering Pembrokeshire

A volunteering recruitment and support project that is funded through the Volunteering in Wales Funds and the Volunteer Enhancement Investment Scheme, together with funding from Millennium Volunteers (all provided from Wales Assembly Government)

Rural Community Action

This is a Wales Assembly Government initiative, administered by the Welsh Development Agency, which funds development work in rural areas that are outside funding regimes that target deprived urban areas. PAVS partners PLANED and the Princes Trust in delivering services for this project

Sustainable Pembrokeshire Small Grants Scheme

A small grants scheme that comprised funding from the Pembrokeshire Coast National Park and Local Regeneration Fund (WAG funding)

Community Fund

A grant from the Community Fund has supported funding advice work offered by PAVS to voluntary sector organisations

123-Communicate

An Objective 1 funded project aimed at building voluntary sector usage of new technologies. The project, matched with funding from Pathways to Prosperity (a Wales Assembly Government funding stream) will develop on-line communities, support the development of web-sites, and research new technologies for future use

Keyfund

Pre-matched with Wales Assembly Government's LRF (Local Regeneration Fund) resources, this Objective 1 project offers grants from £3,000 to £10,000 to voluntary and community groups in Priority 3 wards

Interreg Disability Research Project

This research project is funded through a European Grant (Interreg III), and has linked with a similar project in Wexford, looking at barriers facing people with disabilities

Consortium Youth Project

PAVS is the lead body for a second phase consortium of youth projects in Pembrokeshire, funded through the Objective 1 programme, including The Tanyard in Pembroke, The Hive in Haverfordwest, Project Milford, and Point in Fishguard

Training in the Voluntary Sector

Objective 1 funding matched with funding provided by ELWa to enable PAVS to provide a training programme to the voluntary and community sector in Pembrokeshire

Coalition Project

This project was funded by the Esmee Fairbairn Foundation, matched with Objective 1 funding, to develop a coalition of groups and individuals with an interest in Disability issues